

**CANADIAN AVIATION REGULATION ADVISORY COUNCIL (CARAC)  
16<sup>TH</sup> PLENARY MEETING**

**DATE:** December 13, 2016  
**TIME:** 10:00 AM to 4:30 PM  
**LOCATION:** **In person:** 330 Sparks Street  
 Tower C – Food Court Boardrooms (FC 27/28/29/30)  
 Ottawa, Ontario

**Videoconference:** Participant Boardrooms

- Boardroom TC AB – **Calgary** – 1601 Airport Rd N.E. – 08-813 (VC)
- Boardroom TC AB – **Edmonton** – 9700 Jasper Ave – 11-1113 (VC)
- Boardroom TC BC – **Vancouver** – 820-800 Burrard St.- 09-950 (VC)
- Boardroom TC MB **Winnipeg** - 240 Graham Ave – 02-SS2M (VC)
- Boardroom TC NS **Dartmouth** – 45 Alderney Dr. – 12-1213 (VC)
- Boardroom TC ONT **Toronto** – 4900 Yonge St, – 03 - Maple Leaf (VC)
- Boardroom TC QC **Québec** – 1550 Estimauville Ave – 04-401-18 (VC)
- Boardroom TC QC **Dorval** – 700 Leigh-Capreol Place – 02-20137 (VC)

**AGENDA**

TIME	ITEM	DESCRIPTION	PRESENTER
09:30		<i>Registration &amp; Networking</i>	
10:00	1	Opening Remarks	<b>Aaron McCrorie</b> Director General – Civil Aviation Aviation Safety Regulatory Framework  <b>Denis Guindon</b> Director General – Civil Aviation, Aviation Safety Oversight and Transformation
10:15	2	Introductions, Rules of Engagement and Review of Agenda	<b>Marie-Anne Dromaguet</b>

			Chief, Regulatory Affairs Civil Aviation
10:40	3	Approval of the October 25, 2013 CARAC Plenary Decision Record <a href="http://wwwapps.tc.gc.ca/Saf-SecA-Sur/2/npa-apm/actr.aspx?id=5&amp;aType=2&amp;lang=eng">http://wwwapps.tc.gc.ca/Saf-SecA-Sur/2/npa-apm/actr.aspx?id=5&amp;aType=2&amp;lang=eng</a>	<b>Marie-Anne Dromaguet</b> Chief, Regulatory Affairs Civil Aviation
10:50	4	Presentation on Transport Canada Civil Aviation's Transformation Project	<b>Denis Guindon</b> Director General – Civil Aviation, Aviation Safety Oversight and Transformation
12:00	Lunch Break		
13:00	5	CARAC Overview <ul style="list-style-type: none"> <li>• Tabling of CARAC Management Charter and Manual of Procedures <a href="http://wwwapps.tc.gc.ca/Saf-Sec-Sur/2/npa-apm/actr.aspx?id=28&amp;aType=2&amp;lang=eng">http://wwwapps.tc.gc.ca/Saf-Sec-Sur/2/npa-apm/actr.aspx?id=28&amp;aType=2&amp;lang=eng</a></li> <li>• Update on CARAC Activities</li> </ul>	<b>Michel Béland</b> Director, Policy and Regulatory Services, Civil Aviation
13:45	6	Prioritization of Aviation Safety Risks by Transport Canada <ol style="list-style-type: none"> <li>1. Approach and Landing incidents</li> <li>2. Integration of UAVs</li> <li>3. Loss of Control In-Flight (LOC) incidents</li> <li>4. Human Performance Factors</li> </ol>	<b>Michel Béland</b> Director, Policy and Regulatory Services, Civil Aviation
14:30	Break		
14:50	7	Update on Regulatory Priorities	<b>Robert Sincennes</b> Director, Standards, Civil Aviation
15:20	8	Open-forum	<b>All</b>

16:15	9	Closing Remarks	<p><b>Aaron McCrorie</b>  Director General – Civil Aviation,  Aviation Safety Regulatory  Framework</p> <p><b>Denis Guindon</b>  Director General – Civil Aviation,  Aviation Safety Oversight and  Transformation</p>
16:30	<i>Meeting Adjourned</i>		